



**Omak School District #19**  
**SCHOOL BOARD MEETING**  
Tuesday, January 24, 2023  
**REGULAR SCHOOL BOARD MEETING 5:30 p.m.**  
619 West Bartlett Ave.  
Omak, Washington 98841

**MINUTES**

**1. CALL TO ORDER**

Chairman Dennis Carlton called the meeting to order at 5:30 p.m.

1.01 Roll Call

Board Members:

Dennis Carlton, Chairman	Present
Darrel Diebel, Vice Chairman	Present
Jerry Day	Present
Mandy Holz	Present
Pete Sirois	Present

Michael Porter, Superintendent	Present
Estelle McCormack, Recording Secretary	Present

1.02 Pledge of Allegiance

The meeting opened with Chairman Dennis Carlton leading the Pledge of Allegiance.

1.03 Approval of Agenda

Motion by Pete Sirois and seconded by Jerry Day to approve the agenda as presented.

**Action**

**Motion Approved**

1.04 Welcome to Visitors not on Agenda

Superintendent Michael Porter welcomed all visitors.

**1.05 School Board Appreciation/Recognition**

Governor Jay Inslee, in conjunction with Washington State School Directors Association, recognizes the month of January as School Board Appreciation Month. School Directors play a crucial role in promoting student learning and achievement. Superintendent Michael Porter presented the Proclamation to board members with his sincere appreciation for their service to the district. Board members were also presented with artwork and t-shirts from our elementary and ASB students. In addition to the Governor's Proclamation, Board Member Pete Sirois was given a certificate for his 15 years of service. Board Member Dennis Carlton was given a certificate for his 10 years of service.

## **2. APPROVAL OF MINUTES**

**Action**

### **2.01 Approval of Minutes – Special Board Minutes 01/17/2023, Special Board Minutes 12/20/2022, and Regular Board Minutes 12/13/2022**

Motion by Darrel Diebel and seconded by Pete Sirois to approve Special Board Minutes 01/17/2023, Special Board Minutes of 12/20/2022, and Regular Board Minutes of 12/13/2022, as presented.

**Motion Approved**

## **3. CONSENT AGENDA**

**Action**

3.01 The purpose of the consent agenda is to reduce the time going through motion, second, and voting on issues of common consent. Any board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the board, the remaining items are approved without discussion as part of the consent agenda.

### **3.02 Warrant and Voucher Expenditures**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a voucher register, which has been made available to the board. Pete Sirois reviewed them and found them to be in order.

- Payroll checks #470617 through 470620 in the amount of \$27,279.62
- Payroll checks #470753 through 470764 and 470765 through 470783 in the amount of \$3,940,910.08
- Payroll check #470784 in the amount of \$20.84
- General Fund check #470785 in the amount of \$51,089.00
- General Fund checks #470611 through 470614 in the amount of \$8,019.48
- General Fund checks #470621 through 470732 in the amount of \$3,394,017.70
- ASB Fund checks #470615 through 470616 in the amount of \$2,658.23
- ASB Fund checks #470734 through 470751 in the amount of \$13,278.61
- Capital Projects Fund check #470733 in the amount of \$21.70
- Private Purpose check #470752 in the amount of \$117.83

### **3.03 Fiscal Reports**

- Cash & Investment Comparison for Board
- Okanogan County Treasurer's Monthly Report
- Treasurer's Report History

### **3.04 Personnel Report**

Motion by Pete Sirois and seconded by Darrel Diebel to approve the consent agenda, as presented.

**Motion Approved**

## **4. STUDENT REPORTS**

### **4.01 Student Report – Ellie Porter and Jonathan Kirk**

**Information**

Junior Board Representative Jonathan Kirk shared club and sports information with the board. He shared that our ASB is organizing spirit week with a "Great Gatsby" theme, followed by a TOLO dance on Saturday next week. Freshman Kathleen Kirk attended a district FCCLA competition today and returned in time to present follow-up information to the board on the success of this year's 3F (Friends, Food, and Fun) program over winter break. In addition, Ms. Kirk received GOLD from the district competition and has the opportunity to advance to the state competition.

## **5. GOOD NEWS**

## **Information**

The following individuals shared the good news that is happening within the school district:

- Board Chairman Dennis Carlton shared that our girls' seventh and eighth-grade basketball teams are doing a great job, as well as our new coach.
- Superintendent Michael Porter shared a thank you he received from Constanza Smith, who helps organize the local Christmas baskets for families in need. Once again, our staff and students went above and beyond with contributions and volunteering their time.
- High School Principal David Kirk brought the board up-to-date on the district's athletic program, with our girls' basketball program ending second in league play, and boys could end up tied or win the district championship. Both wrestling teams are doing very well, with Omak hosting the upcoming CTL tournament. ASB will be hosting a TOLO dance on February 4<sup>th</sup>, and Cocoa and Cram was very busy today with students studying for upcoming exams.
- Secondary Dean of Students Audrey Hunter-Simms shared information regarding the newly-implemented rotational CTE program for our middle school students beginning in March. They will provide presentations for students similar to our high school career fair, followed by a trip to the businesses.
- East Elementary Assistant Principal Kim DeHart shared that the students in their building have been taking the STAR assessment. Staff is challenging students with incentives to reach a goal of 10% growth. They have seen tremendous student growth so far this year. East Elementary has coordinated with the Loup Loup Ski Hill rental shop to allow students to experience downhill skiing. Our fourth and fifth-grade students are working hard to compete in March and April at the Math is Cool competitions, and the Parent Lighthouse Team is preparing for a future family dance.
- North Elementary Assistant Principal Chris Miller shared that their students are also in the middle of assessments. Students and staff participated in a coin drive in December, collecting \$1,800 for the Christmas basket program, with staff donating an additional eight meals. Twenty-one students had stories published in the Chronicle, and salmon are back in the preschool classroom. Students will release the hatched batch in the pond next to the bus garage, with drummers to bless the salmon on their way.

## **6. REPORTS**

### **6.01 Monthly Fiscal/Enrollment – Scott Haeberle**

## **Information**

- BEA FTE Enrollment Counts – Brick & Mortar
- BEA FTE Enrollment Counts – WAVA-Stride
- Budget Status Report

Chairman Dennis Carlton thanked Mr. Haeberle for his reports.

## **7. OLD BUSINESS**

None

## **8. NEW BUSINESS**

### **8.01 Omak School District / Chartwells Food Service Management Company Amendment**

#### **Number Two**

**Action**

Motion by Jerry Day and seconded by Pete Sirois to approve the Omak School District / Chartwells Food Service Management Company Amendment Number Two, as presented.

**Motion Approved**

### **8.02 MacDonald-Miller Chemical Treatment System Change Order**

**Action**

Motion by Jerry Day and seconded by Pete Sirois to approve MacDonald-Miller Chemical Treatment System Change Order, as presented.

**Motion Approved**

### **8.03 MacDonald-Miller Unforeseen Circumstance Change Order**

**Action**

Motion by Pete Sirois and seconded by Jerry Day to approve MacDonald-Miller Unforeseen Circumstance Change Order, as presented.

**Motion Approved**

### **8.04 Board Policy Update – Policy & Legal News Update – First Reading**

**Action**

- Policy 3122 – Excused and Unexcused Absences
- Procedure 3122 – Excused and Unexcused Absences (Brick and Mortar)
- Procedure 3122 – Excused and Unexcused Absences (WAVA-New)
- Policy 5410 – Holidays
- Procedure 6100 – Specifically Impact Aid

Superintendent Michael Porter reviewed the proposed Policy and Procedures with the board. Motion by Pete Sirois and seconded by Darrel Diebel to approve Policy and Procedures for a first reading and moved to a second reading, as presented.

**Motion Approved**

### **8.05 Resolution #01-24-23-463 2023-24 Reduced Education Program – WAVA Impact**

**Action**

Superintendent Michael Porter and WAVA Executive Director Susan Boyer reviewed the need for the Resolution to be implemented and the process the district will follow to carry out the Resolution. Motion by Darrel Diebel and seconded by Pete Sirois to approve Resolution #01-24-23-463 2023-24 Reduced Education Program – WAVA Impact, as presented.

**Motion Approved**

## **9. SUPERINTENDENT REPORT**

**Information**

Superintendent Michael Porter shared that he is working with administrators on the 2023-24 school calendar and will share it with staff next week with SurveyMonkey. The selected calendar will be on the February agenda for board approval. As always, we are communicating with our Okanogan Valley school districts to attempt to coordinate schedules for the benefit of our families.

He also shared that our school bus fleet received upgraded camera systems for student and staff safety. With the upgrade, we added a third camera to expand the view to better visualize students riding the bus. One bus upgrade is complete, and progress is being made. Technology assistant Cody Leatherman is working with mechanic Cole Tupling on the technology and installation.



## 10. BOARD ANNOUNCEMENT/CORRESPONDENCE

## Information

### Upcoming Calendar Items

- January 27 End of Quarter – Early Release – Records/Staff Development
- January 30 All-Staff Midyear Meeting – Cafeteria – 2:30 p.m.
- February 10 No School – Professional Development Day
- February 20 No School – Presidents Day
- February 21 School Board Special Meeting – 5:30 p.m.
- February 28 School Board Meeting – 5:30 p.m. – Jerry Day Expenditure Review
- March 10 End of 2<sup>nd</sup> Trimester (P-5)
- March 17 No School – Professional Development Day
- March 21 School Board Special Meeting – 5:30 p.m.
- March 28 School Board Meeting – 5:30 p.m. – Pete Sirois – Expenditure Review
- March 29 Early Release – Records/Staff Development
- March 30-31 P.T.S. Conferences

At 6:25 p.m., Chairman Dennis Carlton called for an approximate fifteen-minute recess.

## 11. EXECUTIVE SESSION – RCW 42.30.110(1)(g)


The board went into Executive Session at 6:40 p.m. for approximately 15 minutes to discuss the performance of a public employee with no action to be taken.

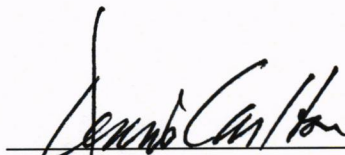
The board came out of Executive Session and re-entered the open session at 6:55 p.m.

## 12. ADJOURNMENT

Chairman Dennis Carlton adjourned the meeting at 6:55 p.m. by consensus.

### ATTEST:

  
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Board Secretary

  
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Board Chairman